

**Bracknell Forest Joint Climate Action Board
Working Group Terms of Reference template**

Name of Working Group	Housing Working Group
Purpose of Group	To oversee and co-ordinate climate change activities in both private and public housing
Authority:	Self-organising, with oversight from the Joint Climate Action Board (JCAB)
Commencement of group	4 th April 2024
Venue, frequency and format of meetings	It was agreed to hold meetings bimonthly on Microsoft Teams
Termination of Group	Ongoing
Membership	Self-nominated representatives of relevant organisations, and other interested parties
Chair/Lead(s) and roles	Ben Earl, Head of Partnerships & Sustainability at Abri
General objectives of Group	<p>The overarching aim of the group is to consolidate the Housing sector's climate change activities and contribute to borough-wide collaboration through the Joint Climate Action Board. The group has declared specific areas of interest that have been turned into objectives, including:</p> <ul style="list-style-type: none"> - Promoting and supporting the retrofit of all types of housing within the Bracknell area to increase comfort, lower energy bills, cut carbon emissions and deliver building innovation - Promoting the adoption of greener, more energy efficient and net zero homes as part of new developments within the borough - Exploring and developing opportunities around the electric vehicle transition and its links to homes, businesses and public buildings - Understanding more innovative financing models and helping to make them more available for homeowners and public housing bodies, and - Supporting the understanding and behaviour changes needed to support the transition to net zero for all the borough residents
Objectives for group membership	This group is designed to bring together council officers, housing associations and other key stakeholders and we hope this will enable collaboration to reduce emissions, as well as protecting vulnerable residents from the financial impact of energy bills.
Dependent groups and/or meetings	Joint Climate Action Board
Administrative Arrangements	Run by independent sector leads selected by each group, with support from the Joint Climate Action Board and/or Bracknell Forest Council officers where appropriate

Note: The separate document "Developing the CCES and your work plan" contains useful prompts for initial discussions which may help you complete your Terms of Reference.